# Detailed information about the conference venue

Below is detailed information about the conference venue. If you have specific questions or requirements, please don't hesitate to contact **osterkonferenz@mail.de**.

#### Location

The Conference venue is approximately 1 km from the S- and U-Bahn station Jannowitz-brücke. The venue is located in the second courtyard. Both courtyards have cobblestones. Car parking in the courtyards is not available.

#### The venue

The Conference venue has two floors. There is a freight elevator that can be used, with advance notice. Ground and first floor are connected by a staircase.

On the ground floor are the dining room, bar with lounge, two toilets and a multi-use space with tables and chairs. Upstairs are the workshop/play rooms, two toilets, a lounge, and the quiet room. The quiet room has mattresses, sofas, pillows and blankets and is available during the day to relax, sleep etc. Sex and play and talking is only allowed in this room during the play parties in the evening.

## **Seating**

Throughout the venue there are seats, sofas and chairs. Wherever there is seating, some will be designated priority seating for people with mobility and energy issues. This will be clearly marked and we ask everyone to leave these seats free for people who need them.

In addition, there will be priority seats available at every workshop and in every playroom. Again, we ask everyone to respect these seats. They are not to be used to hold toys or other items.

## **Dining**

There will be a buffet lunch and dinner each day. We try our best, to mark common allergens clearly.

Throughout the day, fruit and snacks will be available, although supplies of these cannot be guaranteed. We recommend that if you have special dietary requirements you consider bringing your own food (we can provide refrigerator space).

Both lunch and dinner will be served in the dining room. Hot and cold drinks and snacks will be available from the bar. The counter of the bar is 1.18 m high. To get behind the counter, a 21 cm high step must be climbed over (up and down). There will always be someone behind the bar available to serve drinks, and there will be people available in the dining hall if assistance is required there.

Some seating will be reserved in the dining room for those with mobility and energy issues. Please respect these seats and leave them free for those who need them.

## Lighting

During the day of the conference is bright. There are large windows and neon lights that can be turned on when needed in all rooms.

In the evening there will be more dim to dark in most play areas. The bar area, dining room, medical room and possibly the smaller room downstairs are illuminated more brightly.

Steps and stairs will be marked with bright tape to increase visibility. The yard outside and the entrance to the venue has very dim lighting.

#### **Acoustics**

The venue is an old factory building. Accordingly, the acoustics in the rooms can be poor. The noise level is relatively high. The relaxation room is always quiet. In the play rooms we play quiet background music. Main announcements are made using a microphone. Workshops take place without a microphone.

#### **Entrance doors**

The door to the ground floor is located between the first and second courtyard. There is an 8 cm high kerb with no slope. The door is reached via 2 steps. The first step is 16 cm high and 28 cm deep, the second step is 18 cm high and 27 cm deep. The steps will be marked with fluorescent tape, so that they are easier to see in the dark.

The door itself is 90 cm wide and opens inwards. A second door can be opened from inside the venue, to give an extra 40 cm of width. Inside there are no more steps and there is clear space behind the door.

There is another entrance on the second courtyard leading directly to the elevator and staircase to the second floor. The door to the stairs and the elevator has a 3 cm step.

The door on the first floor is again 90 cm wide, with an additional 40 cm when a second door is opened (only from the inside). This door requires a key, which can be loaned by agreement.

#### The elevator

The elevator is a freight elevator. It does not come by itself and there is no push button. It requires a Deputy or other volunteer to go and fetch it from the floor where it is sitting. It operates with a key, which can be loaned by agreement.

The square in front of the elevator is  $1.20 \times 1.75$  m wide. The elevator itself  $1.74 \times 1.65$  m wide. It has no doors so you have to keep 20 cm distance to the front and rear .

#### **Stairs**

The ground and first floors are connected by a large steel staircase. There are 16 steps up to a half landing and then a further 7 steps to the top. There are railings on both sides. The steps are 18 cm high, 31 cm deep and 150cm wide. The landing is 1.60 x 1.50 m.

The edges of the steps will be marked with high visibility tape, to make them more visible.

### Corridors, rooms and room doors

All the hallways are 1.5 m wide. There is a narrower passage on the first floor which is 75 cm at its narrowest point and 85 cm otherwise.

The fire door at the end of the first floor corridor is 94 cm and is kept unlocked at all times.

All rooms are very large. The doors to the spaces are at least 80 cm, plus another 40 cm when the extra door is opened from the inside. The doors open inwards into the room. Most rooms have thresholds that are 5-8 cm high.

### **Toilets**

There are toilets on the ground and first floors.

On the ground floor there are two toilet rooms with a total of four toilets. The dimensions of the two toilets on the ground floor are almost identical. Both doors open inwards. The doors to the vestibules of toilets are 69 cm wide. There is a 2 cm heel at the door. The vestibule there is  $1.70 \, \text{m}$ ,  $1.55 \, \text{m}$  and  $1.24 \, \text{m}$  space between the door, wall and sink. The sink is  $81 \, \text{cm}$  or  $1.21 \, \text{m}$  high and  $48 \, \text{cm}$  deep. The mirror begins at a height of  $1.40 \, / \, 1.30 \, \text{m}$ . There are towel hangers next to the sink. The doors to the toilets cabins open inwards into the cabins. They are each  $60 \, \text{cm}$  wide. In the cabins the space in front of the toilet is  $69 \, \text{x} \, 90 \, \text{cm}$ , in the second toilet is  $90 \, \text{x} \, 73 \, \text{cm}$ . The toilet is  $41 \, \text{cm}$  high, toilet seat  $43 \, \text{x} \, 36 \, \text{cm}$ . The flush lever is up behind the toilet at a height of  $97 \, \text{cm}$ . There are no handles or rails. The transition in the vestibule for the second toilet is only  $55 \, \text{cm}$  wide.

The toilets on the first floor are located after the narrow passage. Again, there are two toilets, with a total of five toilets. The doors to the vestibules open inwards and are 80 cm wide. There is one step at the door, which is 2 cm high. The vestibules are  $1.45 \times 2.50$  m. In each there is a sink at a height of 79 cm or 82 cm which is 48 cm deep. The cabin doors of the toilets open outwards into the vestibule. The doors are 60 cm wide. In the cabins there is 75 x 85 cm or 70 x 85 cm of space. The toilet is 41 cm high, the toilet seat 43 x 36 cm. The flush lever is up behind the toilet at a height of 97 cm. There are no handles or rails.

If you need a wheelchair accessible toilet, we will rent a mobile one, then situated outside in the second courtyard.